

令和7年度可児市キッズクラブ入室申請について
Application for Kani City Kids Club FY2025
(Use from April 1st, 2025 until March 31st 2026)
 (令和7年4月1日～令和8年3月31日分)

The application for upcoming Grade 5 and Grade 6 students for fiscal year 2025 is describe as follows. Please read carefully and confirm the requirements to make your application.

1 About the Kids Club

<< Classification of Services and Childcare fees >>

Whole Year Use (<i>tsuunen</i>) (include Substitute Holidays and school long vacations)	
Classification	Childcare fee
Whole Year	¥5,000/ month
Whole year + Saturday	¥7,000/ month

Long Vacation Use (<i>chōki kyūuka</i>) (use during school long vacations only)	
Classification	Childcare fee
Spring vacation (April)	¥1,800
Summer vacation	¥10,000
Winter vacation	¥1,400
Spring vacation (March)	¥1,400

Accident Insurance Fee (<i>shōgai hokenryō</i>)	
To all Kids Club users	¥800/ annual (amount may vary)

Payment is needed for Kids Club childcare fee and Accident Insurance fee.

※Basically, payment should be done through automatic bank transfer (*kōza furikae*).

※There will be a reduction on childcare fee for household receiving government assistance (*seikatsu hogo*) so, please inform us.

<< Condition to use Kids Club >>

You may apply if satisfies all the conditions from number ① to ③. However, please reconsider your application if some relatives are living nearby or there is someone who can give a childcare.

- ① The child must be a student from grade 1 to 6 of public elementary schools within the city.
 - ② There is a lack of childcare after school classes and/or during school long vacations (spring, summer, winter) due to parents' and others (include all members living together) work or other conditions which is **more than 15 days in a month, more than 3 days in a weekdays, and more than 4 hours in a day.**
 - ③ There is no unsettled or unpaid Kids Club childcare fee and Accident Insurance fee.
- ※ Depending on application status, the applicants of lower grade level will be prioritized base on working hours and commuting distance of work.
- ※ The application of children with infectious disease, physical weakness, and considered to be difficult to give a childcare may not be accepted.
- ※ Aside from work, parents' illness, under nursing care, and having a disability are considered as a reason for childcare necessity.

<< Open Days and Time >>

Opening days	Open Time	Closed days
Weekdays (days with school classes)	After school classes until 6:00 PM	National holiday • New Year's holiday (12/29~1/3)
Long vacations, substitute holidays (no school classes)	8:00 AM until 6:00 PM	※ However, due to weather warnings and prevention of infectious diseases, there may be a temporary closure of Kids Club.
Saturday	8:00 AM until 6:00 PM	

※For some unavoidable reasons of work, early morning (*sōchō hoiku*) and extended hours childcare (*enchō hoiku*) will be permitted. The decision will be made after the evaluation on the documents that submitted. The early morning childcare (*sōchō hoiku*) starts from 7:30 in the morning and extended hours childcare (*enchō hoiku*) is until 6:30 in the evening.

※Childcare on Saturdays will be at 「Hiromi Elementary Dai-1 Kids Club」. Please send-of and pick up your child at the entrance of said Kids Club.

2 About the Application and Requirements

Please submit the documents even if same content as previous fiscal year.

Please note that we do not accept incomplete documents.

<< Requirements >>

- ① Kani City Kids Club Application Form (可児市キッズクラブ入室申請書) (Fill-out the front and back page)
- ② Permission to Collect Form (お迎え同意書)
- ③ Employment Certificate (就労証明書) or documents to prove the necessity of childcare (see attached 1)
Who need to submit: All family members in the same address that ages from 20 to 69 years old in fiscal year 2025 (Born from April 2, 1956 – April 1, 2005) (include even separated household)
- ④ Statement Form 申立書 (voluntary submission) ※Please fill in if there are specific circumstances
 - For specific reason or circumstances regarding the need for childcare
 - For additional explanation on Employment Certificate or Medical Certificate
 - For special considerations (Home environment (about the guardian living separately), matters regarding mental and physical health of the child and its family, etc.)
 - For other circumstances need to state in advance

<< Date and Place of Application >>

○For those who currently using Kids Club on whole year (*tsuunen*)

Place of Application: Each Kids Club (We will contact you later if there are any incomplete documents)

Date of Application: January 7th (Tue) until January 14th (Tue), 2025

After school classes until 6:00 PM (within Kids Club opening hours)

○For applicants other than mentioned above

Place of Application: Childcare Division (located inside Kani City Family Life Plaza MANO 2F)

Date of Application: January 7th (Tue) until January 21st (Tue), 2025 Weekdays 8:30 AM to 5:15 PM

Extended Hours: January 17th (Fri) Until 7:00 PM

○ Online Application

<https://logoform.jp/f/Fiyoj>



An online application is available from the website above. (Japanese language only)

Date of Application: starts on January 7th (Tue), 2025 0:00 AM

3 Acceptance of Children with Physical and Mental Disabilities

In Kids Club, different grade levels of children will spend together as group life activity. The decision to enter the Kids Club will be made after considering the following requirements in consideration of safety.

It is also possible to observe the Kids Club which you planned to use in advance.

1. That if the child will be able to live in a group at the Kids Club.
2. That if there is a proper system that can accept and handle the characteristics of disability in the Kids Club.

4 Others

We plan to send the result of the application which is “accepted”, “(not accepted)” or in “waiting list” in the middle of February. At the same time, we will inform you about the decision of approval or disapproval of early morning (*sōchō hoiku*) and/or extended hours (*enchō hoiku*) childcare use.

【For Inquiries】 ☎ 509-0209 Kani City Shimoedo 1-100 (Kani City Family Life Plaza MANO)

Kani City Hall Childcare Division After-school Childcare Section

Tel. 62-1111 (Ext.no. 5522, 5523) E-mail: hoiku@city.kani.lg.jp

Employment Certificate (include employment unofficial decision) and other Required Documents		
Employee (including those who are planning to end the Childcare Leave)	For Company Employee	<ul style="list-style-type: none"> • Employment Certificate (<i>shuurō shōmeisho</i>) (including employment unofficial decision) ※ (Certified after September 1st, 2024) ※ To those with irregular hours of employment, please attach a document that shows your recent 2 months working hours or shifting. <p>Examples are the following working hours.</p> <p>Ex.1) 5 hours of work within 9:00AM to 4:00PM</p> <p>Ex.2) 7:00AM-3:00PM and 8:00PM- 4:00AM</p> <p>Ex.3) 8:00AM-2:00PM, 9:00AM-3:00PM, 9:00AM-5:30PM</p> ※ Please request the company to indicate the days and contents in the new Employment Certificate if changes on your work condition have already decided in advance.
	For Self-employed	<p>Please submit all the following documents.</p> <ul style="list-style-type: none"> • Employment Certificate (<i>shuurō shōmeisho</i>) (including employment unofficial decision) ※ (Certified after September 1st, 2023) • Notification of Opening of Business (<i>kaigyō todoke</i>) or copy of Tax Declaration (<i>kakutei shinkokusho hikae</i>)
Student	For Parents	<p>Please submit all the following documents.</p> <ul style="list-style-type: none"> • Student Identification Card (<i>gakuseishō</i>) • Copy of curriculum (documents to proof classes during daytime)
	For Siblings	<ul style="list-style-type: none"> • Student Identification Card (<i>gakuseishō</i>) (20 years old above)
Person under Medical Treatment	<p>Please submit one of the following documents</p> <ul style="list-style-type: none"> • Copy of Disability Card (<i>shōgaisha techō</i>) or Statement Form • Copy of Medical Certificate (describing the reason why childcare is not possible) 	
Person under Nursing Care	<p>Please submit all the following documents.</p> <ul style="list-style-type: none"> • Documents to proof the necessity of nursing care • Statement Form <p>※ Not applicable to person giving a nursing care to those who is in facility.</p>	
Job Hunting	<p>Applicable to single-parent household only. Please submit all the following documents.</p> <ul style="list-style-type: none"> • Statement Form (Planned working hours, working days in a week on weekdays as well as in a month) • Hello Work Card <p>Please be sure to submit an Employment Certificate until March (including unofficial decision of employment). You will not be permitted to use the Kids Club if unable to get a work, working conditions does not meet the condition to use Kids Club, or if no submission of an Employment Certificate.</p>	

Others

※ Please describe in the Employment Certificate the duration of Childcare leave and date of returning to work to those who have completed the Childcare leave.

※ The form of Employment Certificate may be reproduced, get from Childcare Division window, or downloaded from Kani City Website.

※ When applying for Kids Club with brothers and sisters, please attach the original employment certificate to the lower grade level child and a photocopy for the higher grade level child.