

令和 9 年度可児市キッズクラブ入室申請について
Application for Kani City Kids Club FY2027
(Use from April 1st, 2027, until March 31st, 2028)
 (令和 9 年 4 月 1 日～令和 10 年 3 月 31 日分)

Applications for upcoming Grade 1 until Grade 4 students for fiscal year 2027 will be accepted as outlined below.
 Please carefully review the required documents before submitting your application.

1 About the Kids Club

<<Enrollment categories and childcare fees>>

Whole Year Use (<i>tsuunen</i>) (Substitute Holidays and School vacations are included)	
Category	Childcare fee
Whole Year	¥5,000/ month
Whole year + Saturday	¥7,000/ month

School Vacation Use (<i>chōki kyuuka</i>) (during school vacations only)	
Category	Childcare fee
Spring vacation (April)	¥1,800
Summer vacation	¥10,000
Winter vacation	¥1,400
Spring vacation (March)	¥1,400

Accident Insurance Fee (<i>shōgai hokenryō</i>)	
To all applicants	¥800/ annual (amount may vary)

Payment of Kids Club childcare fees and accident insurance fees is required.

※Payments will be made by bank transfer. (kōza furikae).

※Households receiving public assistance (seikatsu hogo) or exempt from resident tax may apply to the Childcare Division for a fee reduction or exemption.

Please check the city's website for details.



About reduction/exemption

<< Conditions to use the Kids Club >>

You may apply if you meet all of the following conditions (①-③).

However, if a family member or relative lives nearby and can provide care or supervision, please reconsider whether you need to apply.

- ① The child (Grade 1 to Grade 4 students) must be enrolled in a public elementary school within the city.
 - ② After school or during long vacations (spring, summer, and winter), the guardian (living at the same address) must be unavailable for childcare due to work, etc., for at least 15 days per month, at least 3 weekdays per week, and at least 4 hours per day.
 - ③ There must be no outstanding payments for Kids Club childcare fees or accident insurance premiums.
- ※ Depending on the number of applications received, admission may be granted in order starting from lower grades, considering working hours and commuting time.
- ※ Children with infectious diseases, those deemed physically unable to participate in care due to frailty, or those considered to present difficulties in childcare may not be admitted.
- ※ “Work, etc.” also includes situations such as a guardian's illness, caregiving responsibilities, or disability.

<< Opening Days and Time >>

Opening days	Open Time	Closed days
Weekdays (days with school classes)	After school classes until 6:00 PM	National holiday • New Year's holiday (12/29~1/3) ※ However, due to weather warnings and prevention of infectious diseases, there may be a temporary closure of Kids Club.
School vacations, substitute holidays (no school classes)	8:00 AM until 6:00 PM	
Saturday	8:00 AM until 6:00 PM	
※Early morning (sōchō hoiku) and extended care (enchō hoiku) are available only for those who have no other option due to work or similar circumstances. Eligibility will be determined after reviewing the submitted documents. The early morning childcare (sōchō hoiku) starts at 7:30 in the morning and extended hours childcare (enchō hoiku) is until 6:30 in the evening.		
※Childcare on Saturdays will be at 「Hiromi Elementary Dai-1 Kids Club」. Drop-off and pick-up must be done at the entrance of the Kids Club.		

2 About the Application and Requirements

You must submit the documents again even if the information is the same as the previous year.

Please note that applications will not be accepted if the required documents are incomplete.

<< Requirements >>

- ① Kani City Kids Club Enrollment Application Form (可児市キッズクラブ入室申請書) (complete both sides)
- ② Permission to Pick-up Form (お迎え同意書)
- ③ Employment Certificate (就労証明書) or other documents proving inability to provide childcare (see attached 1)
Eligible people: all individuals aged 20 to 69 living in the same household (including those in separate household registrations). (Date of birth: April 2, 1958 – April 1, 2008)
- ④ Statement Form 申立書 (voluntary submission) ※Please fill this out if there are special circumstances:
 - Special reasons regarding childcare necessity (reason for enrollment)
 - Additional explanations regarding employment certificates, medical certificates, etc.
 - Special considerations (family circumstances such as separated parents, or physical/mental conditions of the child or family members, etc.)
 - Any other matters that should be declared in advance

<< Application Method and Deadline >>

○ For those who are currently using Kids Club for the whole year (*tsuunen*)

Place of Application: Each Kids Club (We will contact you later if there are any incomplete documents)

Date of Application: November 2nd (Mon) until November 13th (Fri), 2026 (within Kids Club opening hours)

○ For applicants other than mentioned above

Place of Application: Childcare Division (located inside Kani City Family Life Plaza MANO 2F) or
Online Application

Date of Application: November 1st (Sun) until November 30th (Mon), 2026 Weekdays 8:30 AM to 5:15 PM
(We are only accepting online application on Saturdays, Sundays, and Holidays for 24/7)

Extended Office Hours: November 20th (Fri) Until 7:00 PM

○ Online Application

<https://logoform.jp/f/rflg4>



An online application is available from the website above. (Japanese language only)

Date of Application: November 1st (Sun), 0:00 AM until November 30th (Mon), 2026, 11:59 PM

Acceptance of Children with Physical and Mental Disabilities

At the Kids Club, children spend time together in groups of different grade levels. For safety reasons, admission will be decided after carefully considering the requirements below.

You may also visit the Kids Club you plan to apply for in advance.

- ① The child is able to participate in group activities at the Kids Club.
- ② The Kids Club has an appropriate support system in place to accommodate the child's disability-related needs.

4 Others

The Notice of Admission Decision (Approval/Denial) or the Waiting List Notification is scheduled to be sent out in late January. At the same time, you will also be notified whether your application for early-morning (*sōchō hoiku*) and extended (*enchō hoiku*) childcare services has been approved or denied.

【For Inquiries】 ☎ 509-0209 Kani City Shimoedo 1-100 (Kani City Family Life Plaza MANO)
Kani City Hall Childcare Division After-school Childcare Section
Tel. 0574-62-1111 (Ext.no. 5522, 5523) E-mail: hoiku@city.kani.lg.jp

Employment Certificate (employment offer letter) and other Required Documents		
For employed people (including those planning to return from childcare leave)	Company employees	• Employment Certificate (<i>shuurō shōmeisho</i>) (employment offer letter) ※ Must be issued within the past 3 months ※ If working hours are irregular, please attach documents showing your recent 2 months of work schedules or hours. Examples include: - Ex.1) 9:00–16:00 (5 working hours within that period) - Ex.2) 7:00–15:00 and 20:00–4:00 - Ex.3) 8:00–14:00, 9:00–15:00, or 9:00–17:30 ※ If your working conditions are scheduled to change, ask your employer to indicate the change date and details on the certificate.
	Self-employed persons	Please submit all the following documents. • Employment Certificate (<i>shuurō shōmeisho</i>) (employment offer letter) ※ (Issued within the last three months) • Copy of business registration notification (<i>kaigyō todoke</i>) or tax return (<i>kakutei shinkokusho hikae</i>)
Students	Guardian (parent/guardian)	Please submit all the following documents. • Student Identification Card (<i>gakuseishō</i>) • Copy of curriculum (showing daytime classes)
	Siblings	• Student Identification Card (<i>gakuseishō</i>) (20 years old above)
Those undergoing medical treatment	Please submit one of the following documents • Copy of disability certificate (<i>shōgaisha techō</i>), beneficiary certificate, or similar issued by a public institution, along with a written statement • Copy of a medical certificate stating the reason childcare cannot be provided	
Nursing Care	Please submit all the following documents. • Proof of the care recipient's care-need certification • Statement Form ※ Caring for someone living in a care facility does not qualify.	
Job Hunting	Only single-parent households are eligible to apply. Please submit all the following documents. • Statement Form (including planned working hours, number of weekday workdays per week, and total workdays per month) • Hello Work Card Must submit the Employment Certificate (employment offer letter) by the month of March. If you are unable to find employment, if your work conditions do not meet the enrollment requirements, or if you fail to submit an employment certificate, your application will be denied.	

Others

※ If you are returning from childcare leave, the employment certificate must include the period of childcare leave and your planned return-to-work date.

※ If you need additional copies of the employment certificate form, please make copies or visit the Kids Club or the Childcare Division. The form can also be downloaded from the website.

※ When applying for Kids Club with siblings, please attach the original employment certificate to the lower grade level child and a photocopy for the higher grade level child. **If planning to apply for upper grade level (grade 5&6), please make a set of photocopies of Employment Certificate and other documents ahead and keep it until the date of the application.**